

Registration Requirements

1) Documents needed for Registration:

- Fully completed registration form.
 - ✓ Photo copy of child's birth certificate.
 - ✓ Photo copy of child's Passport.
 - ✓ Photo copy of family ID card (front & back) (Saudis only)
 - ✓ Photo copy of father's ID card if child is born outside of the Kingdom (Saudis only)
 - ✓ Photo copy of parent Iqama (Non-Saudis)
 - ✓ Photo copy of child's Iqama (Non-Saudis)
 - ✓ Photo copy of father's Passport (Non-Saudis and GCC)
 - ✓ Kingdom entrance number for child (GCC)
 - ✓ Kingdom entrance number for father (GCC)
 - ✓ 12 passport pictures size 6x4 and one personal portrait picture size 15x10.
 - ✓ Stationary.
- Fully Completed Health Information record attached with photocopy of Vaccination record.
- Medical examination (Free of infectious diseases)

2) Assessment:

After Parent/Guardian has completed and submitted all needed documents for Registration, the School will arrange an appointment to assess the new applicant, School will then contact Parent/Guardian if applicant is accepted and availability of places.

3) Enrollment Fees:

Once Student has passed Assessment, Parent/Guardian will be informed to pay the first Fees installment (Non-refundable enrollment fees) to confirm a seat for the student, and in the event of non-payment, the seat is considered Vacant.

4) School Timing:

Kindergarten: from 7:30 morning to 12:30 noon. Elementary levels: from 7:30 morning to 1:15 noon.